

Module Descriptor

Definitive Document

Module Code	BSNC02
Version	1.2
Module Title	Academic, Personal and Professional Development
Credits	20
Valid From	01/09/18 - 31/08/24
Status	Validated
Subject Board	BSN
HECoS Code	
Academic Level (FHEQ)	4
Study Period	A
Prerequisites and co-requisites	N/A
Not available to students taking/having taken	N/A

Content (Indicative)

This module will develop students' engagement with their own personal and academic development in order to support them as they make the step up to degree-level study within the university environment. It will include the following content:

- Reflection on academic, personal and professional aspirations and engagement in personal development planning to achieve these.
- A broad understanding of the sector or sectors of employment related to their programme of study.
- How to manage oneself at university, access and create resources and develop the core knowledge, skills and attributes of enterprising graduates.

Teaching and Learning Experience

- Blended Learning
- Guided Independent Study
- Hack-a-thon
- Lectures
- Networking Events
- Seminar

Module Learning Outcomes (MLOs)

On successful completion of this module students will be able to:

1. Identify the sector(s) of employment related to their programme of study.
2. Discuss the core knowledge, skills and attributes of enterprising graduates.

3. Demonstrate reflection upon current knowledge, skills and experience and applicability for operating as an employee or entrepreneur.
4. Produce a personal development plan.

Assessment

Assessment task	Load	Weighting	Learning Outcomes assessed
Reflective Portfolio	up to 5,000 words (or equivalent)	100%	1, 2, 3, 4

Indicative reading (APA 7th edition referenced)

Books

- Burns, T., & Sinfield, (2008). *Essential study skills: The complete guide to success at University*. (2nd ed.). Sage.
- Carnegie, D. (2006). *How to win friends and influence people*. Vermilion. (any edition will do)
- Covey, S. R. (2004). *The 7 habits of highly effective People*. Simon and Schuster UK Ltd.
- McFarlan, B. (2003). *Drop the pink elephant*. Capstone.
- Sage. Kelly, M. (2016). *Social media for your student and graduate job search*. Palgrave Career Skills.
- Schon, D. A. (1984). *The reflective practitioner: How professionals think in action*. Basic Books.
- Smale, B., & Fowlie, J. (2009). *How to succeed at university: An essential guide to academic skills and personal development*. Sage.
- Tissington, P., Hasel, M., & Matthiesen, J. (2009). *How to write successful business and management essays*. Sage.

Journals

Career Development International
 Education + Training
 European Journal of Training and Development
 Journal of Career Development
 Journal of Workplace Learning

Websites

www.academickills.marjon.ac.uk
www.belbin.com
www.citethisforme.com/harvard-referencing
 CMI resources
www.myersbrigg.com